

# BULLETIN

## POST DOCTORAL FELLOWSHIP ADMISSIONS 2010

Phone : +91 (416) 2284255; 5214255

Fax : +91 (416) 2262788



Website: <http://home.cmcvellore.ac.in>

Email: [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in)

This bulletin may be downloaded free from the website. It gives essential details to candidates and helps them in their application for the various Post Doctoral Fellowship courses beginning 2010. **PLEASE GO THROUGH THESE CAREFULLY BEFORE FILLING THE FORMS.** You are encouraged to apply on-line.

### **THE APPLICATION PROCESS**

Application forms can be accessed on-line through the College website on <http://home.cmcvellore.ac.in> and submitted with a basic administrative fee of Rs.1000/-. Application forms are available by post from the Office of the Registrar on payment of Rs.1000/-. Candidates applying from SAARC countries should send Rs.2000/- or its equivalent and those from other foreign countries US dollars 100 or its equivalent.

### **Money can be remitted using any of the following methods:**

1. As a challan at no extra cost at any branch of ICICI bank in India. Please mention 'FC - CMC - V' on the challan.
2. Demand draft in favour of "C.M.C. Vellore Association a/c" on any scheduled bank, payable in Vellore.

**Send the DD, original payment Challan or receipt to: Office of the Registrar, CMC, Thorapadi PO, Vellore 632002.** State your full postal address with Pin-code. Mention your telephone number and email address if available. No additional money, stamps or envelopes are required.

### **ADMISSION TIME TABLE 2010\*\***

- 30<sup>th</sup> June 2010 - Last date for receipt of completed application forms
- 12<sup>th</sup> July 2010 - Written test at Vellore
- 12<sup>th</sup> July 2010 - Announcement of list of candidates who qualify for interviews and practical tests
- 13<sup>th</sup> July 2010 - Registration and Medical examination
- 14<sup>th</sup> July 2010 - Interviews and practical tests in Town Campus, Vellore.
- 15<sup>th</sup> July 2010 - Announcement of final selection list
- 16<sup>th</sup> July 2010 - Acceptance by 8.00 am
- 30<sup>th</sup> July 2010 - Registration for the courses
- 02<sup>nd</sup> Aug 2010 - Courses begin

**\*\* dates are subject to change**

## **POSTGRADUATE TRAINING PROGRAMME – POST DOCTORAL FELLOWSHIPS**

Course Code	Course Name	Eligibility	Duration	No. of Seats*
F01	Advanced Gastrointestinal Endoscopy	3yr DM/DNB in Med. Gastro	1 yr	2
F02	Advanced Training in Oral & Maxillofacial Sur	MDS ( <i>Oral&amp; Maxillofacial Sur.</i> )	2 yrs	2
F03	Allergy, Asthma & Immunology	MD/DNB Resp. Med/Gen. Med	2 yrs	3
F04	Anaesthesia (Cardiothoracic Anaesthesia)	MD/DNB Anaesthesia	1 yr	2
F05	Anaesthesia (Neuro Anaesthesia)		1 yr	2
F06	Clinical Embryology	MD/MS/DNB in Obst & Gynae /Path/Micro/Physio/Anat	2 yrs	2
F07	Clinical Genetics	MD/DNB Gen Med/Paed/Biochem	2 yrs	1
F08	Clinical Immunology & Rheumatology	MD/DNB Gen Med/Paed	2 yrs	2
F09	Critical Care Medicine	MD/DNB in any clin. Subjects	2 yrs	8
F10	Cytogenetics	MD Path/MS Anat	2 yrs	1
F11	Diabetes	MBBS	2 yrs	2
		MD Gen. Medicine	1 yr	2
F12	Endocrinology	MD/DNB Gen. Med/Paed	2 yrs	2
F13	Endocrine Surgery	MS General Surgery	2 yrs	1
F14	Haematopathology	MD/DNB Path	2 yrs	1
F15	Hand Surgery	MS/DNB Ortho MCh Plastic Sur/MS Gen. Sur	1 yr	2
F16	Hepatology	DM/DNB Gastro	1 yr	2
F17	Infectious Disease	MD/DNB Gen. Med	2 yrs	2
F18	Medical Oncology	MD/DNB Gen.Med/ Radiotherapy/Paed	2 yrs	2
F19	Molecular Haematology	MD/PhD/DNB any sub	2 yrs	1
F20	Neonatology	MD/DNB Paed	2 yrs	2
F21	Neuropathology	MD Pathology	2 yrs	1
F22	Neurorehabilitation	MBBS or Dip.In PMR( <i>Fellowship</i> ) MD/DNB in PMR (PDF)	2 yrs	2
F23	Paediatric Intensive Care	MD/DNB Paed/ DCH ( <i>2 yr course</i> )	1 yr / 2 yrs	1
F24	Paediatric Orthopaedics	MS Orth/DNB Orth	2 yrs	2
F25	Pulmonology	MD/DNB Resp Med	2 yrs	3
F26	Radiology (Interventional & Vascular Imaging)	MD/DNB Radiology with 1 yr experience	1 yr	1
F27	Radiology (Cross Sectional Imaging)			1
F28	Reproductive Medicine	MD/MS/DNB (OG)	2 yrs	2
F29	Spinal Disorder Surgery	MS Orth/DNB Orth	2 yrs	2
F30	Vascular Surgery	MS/DNB Gen. Sur	1 yr	1

\* variable number

**NOTE:**

**POST GRADUATE COURSES IN THIS INSTITUTION ARE IN-SERVICE TRAINING PROGRAMMES.**

## **INSTRUCTIONS FOR SUBMITTING APPLICATIONS**

**PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE FORMS.**  
THE INFORMATION PROVIDED ON THE APPLICATION FORM WILL BE TAKEN AS FINAL.

### **FOR THOSE ACCESSING FORMS ONLINE:**

1. Fill the form online and click submit. If successful, a message will appear on the screen with instructions
2. Take a printout of the form. A provisional registration slip will also be printed at the same time.
3. Check the details for correctness: Paste a recent photograph (passport size) on it and sign the form.
4. Make your PAYMENT by one of the methods mentioned on page 1
5. Send in the signed form with proof of payment and other required ENCLOSURES to the Office of the Registrar, CMC, Vellore - 632002 to reach on or before the last date.

### **THOSE APPLYING ON PAPER:**

Applications can also be submitted using the form provided for this purpose, together with the following enclosures.

1. Application form duly filled in. (Care should be taken not to fold, deface or dirty it.)
2. Acknowledgement card with your address and other details duly filled in and Rs.6/- stamp affixed.

**Please keep your application number and Registration number safely to access your hall ticket and results from the website.**

**IN CASE OF DOUBT, PLEASE CONTACT REGISTRAR'S OFFICE.**

## **Please note**

1. **CANDIDATES MAY NOT APPLY FOR MORE THAN TWO COURSES.**
2. **NO CANDIDATE WILL BE ALLOWED TO CHANGE THE CHOICE OF SUBJECT**
3. *That you ensure that the application form is complete*
4. *That Self – attested clear photo copies of Certificate of completion of Sponsorship obligation (applicable to those who have been sponsored previously) signed by the authorised signatory of the sponsoring agency need to be enclosed*
5. *Candidates are advised to submit their applications as early as possible. Applicants employed in Government or similar establishments who have to route their applications through “proper channels” for the purpose of permission/leave, etc., are advised to submit an application as detailed above for the desired course, complete with all the required enclosures directly to Office of the Registrar before the closing date. A photocopy of the completed application may be routed through the “proper channels”. This would avoid rejection of the applications from such candidates due to receipt after the closing date on account of delays in various sanctioning offices*
6. *Completed applications with all the required enclosures must reach Office of the Registrar, Christian Medical College, Vellore 632 002, on or before 30th June 2010. APPLICATIONS RECEIVED AFTER THIS TIME LIMIT WILL NOT BE CONSIDERED. Applications which lack any of the required enclosures will also not be considered after 30th June 2010.*
7. *All foreign students require a “No Objection Certificate” from The Secretary, Government of India, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi – 110011 after offer or admission to the College.*

**SINCE THE APPLICATION FORM IS READ BY A COMPUTER, FOLLOW THE INSTRUCTIONS CAREFULLY. FILL IN ALL THE DATA PROPERLY. MAKE SURE THAT THE CORRECT CODE NUMBERS ARE FILLED IN UNAMBIGUOUSLY IN THE CLEAR TEXT FORMAT AS SHOWN. ERRORS ARISING OUT OF INCORRECT OR IMPROPER DATA ENTRY WILL BE THE SOLE RESPONSIBILITY OF THE CANDIDATE.**

## **HALL TICKETS**

Hall Tickets are generated and available at the website <http://home.cmcvellore.ac.in> after 1st July 2010. Please access the website and print it out. Check for accuracy of detail. Those applying on paper may also access this using their application and registration numbers. In case of non-receipt or availability of the hall ticket one week prior to the date of the written test, candidates may contact Office of the Registrar by post, fax, email or the telephone. Please keep your application/registration number handy.

## **ENTRANCE TESTS**

Candidates for all Post Doctoral Fellowship courses conducted by the College are ranked on the basis of a written test and interview.

1. The written test will be conducted at Vellore only.
2. The written test paper consists of multiple choice questions in the speciality for which the candidate has applied.

The duration of the paper is 1 hour (50 questions). All candidates who wish to take the written test are required to be in their assigned seats at the time, date and place stipulated on the Hall ticket. No candidate will be permitted to enter the examination hall after 15 minutes of the stipulated examination commencement time. Please note that accommodation will not be available in the Hospital Annexe or any of the institutional guest houses or hostels during this period for candidates.

## **INFORMATION ON ENTRANCE TESTS**

- The entrance tests are of 'objective' multiple choice answer type. There will be questions printed in the test booklet.
- In the answer sheet, the serial numbers of each question will be printed and against each number, there will be boxes provided for you to shade the correct answer.
- If you want to change your answer, be sure to erase your wrong answer completely with an eraser and shade the correct box.
- You should have your Hall Ticket bearing your roll number with you.
- USING A PEN, Write your name, hall ticket number and sign at the bottom of your answer sheet in the space provided. Shade in your hall ticket number into the boxes provided.
- For shading answers you are advised to use a pencil so that you can make corrections if any
- Bring one or two HB pencils and an eraser. You will need a pencil to shade the answer on the answer sheet and if you make a mistake, an eraser to erase the mistake.
- You will NOT be permitted to take rough paper. Scale, calculators, slide rule, logarithm tables, drawing instruments, CELLULAR PHONES or pagers into the examination hall.
- There is no negative mark for wrong answers.

## **RESULTS:**

**Results of all candidates who have attended the entrance examination will be put up on the website <http://home.cmcvellore.ac.in>**

## **INTERVIEWS AND PRACTICAL TESTS:**

A list of those candidates who are selected and are eligible for the tests and interviews will be put up on notice boards in the College and Town campuses and on the website <http://home.cmcvellore.ac.in> Please refer to the time table on Page 1. The Tests and Interviews will usually be conducted at the Town campus (hospital), located on Ida Scudder Road, Vellore town. During the tests in Vellore, the candidate's medical fitness to undergo the course will also be assessed. A Medical Checkup will be held the day prior to the interview. All candidates invited for the interviews are advised to bring their Chest X-ray of size 15" x 12" taken within the last six months.

Note: Candidates who are currently pregnant / or are suspected to be pregnant will be exempt from the Chest X-ray.

**Candidates who are invited to be interviewed must have the following documents in original:**

(Attested photocopies of the Certificates are acceptable only for interview purpose)

a) **Degree Certificate or Provisional Pass Certificate or Official Final Mark Sheet** issued by the University, for each course done- MBBS and MD or MS.

***CERTIFICATES ISSUED BY OTHER AUTHORITIES ARE NOT ACCEPTABLE***

b) **Course and Conduct Certificate** issued by the Principal/Dean of the College and stamped with the Seal of the office giving the dates of commencement and completion of course, stating clearly that the candidate does not have any pending obligation of service-one certificate for each course done M.B.B.S or Diploma or Degree.

***CERTIFICATES ISSUED BY OTHER AUTHORITIES ARE NOT ACCEPTABLE.***

c) **STATE MEDICAL COUNCIL REGISTRATION CERTIFICATE** (Temporary or Permanent)

All selected candidates who wish to accept the Post Doctoral Fellowship seat offered, must give their acceptance in writing by the date and time stipulated in the Selection Notice.

## **REGISTRATION OF SELECTED CANDIDATES:**

All selected candidates must report to the Principal's Office to register themselves for the Post Doctoral Fellowship course for which they have been selected as per time-table on page 1. All selected candidates are expected to join their respective courses on the stipulated date without fail after registration. **Failure to join the course on the stipulated date** will lead to automatic forfeiture of the seat offered and the candidates in the waiting list (in the order listed) will be invited to join the course.

All documents should be submitted in Original at the time of Registration. The courses will commence on **2nd August 2010**.

**Those candidates who are required to complete their service obligation prior to joining will need to complete the same at the latest by 15<sup>th</sup> September 2010.**

## **WITHDRAWALS:**

Candidates who accept the offer of selection and join the course will be expected to complete the whole training period. If due to any extra-ordinary circumstances a candidate is forced to discontinue, the desire to withdraw should be notified to the Principal in writing by 15 September 2010. Those who withdraw from the course thereafter will not be selected for any training course or staff appointment subsequently in this institution. They will be required to pay the fees for the full course and make compensatory payment at the rate of the stipend normally paid to them, an amount that is proportional to any shortage of notice for withdrawal that is less than one month. Tuition fee and College fees once paid will not be refunded.

Waitlisted candidates should keep the Office of the Registrar updated about the address and phone number upto 30/09/2010.

### **The following certificates are required in Original to register for admission:**

1. MBBS Degree certificate in original issued by the University.
2. MBBS Course and conduct certificate in original issued by the Principal/Dean.
3. Certificate of completion of CRRI training in original issued by the Principal / Dean.
4. MD/MS/ Degree or DNB certificate or Provisional pass certificate in original issued by the University or Board.
5. MD/MS/DNB course and conduct certificate in original issued by the Principal/Dean/Head of Institution.
6. Migration Certificate in original to be obtained from their respective University.
7. Original and attested photocopy of the Medical Council Registration Certificates of MBBS and Additional qualification.
8. Original and attested clear photocopy of date of birth certificate. (SSLC/H.Sc. Marksheet)
9. Service obligation completion certificate in original in the case of former sponsored students of this college, giving full details of date of commencement and completion of service obligation.
10. Four passport size colour photographs for issue of identity card and for University registration.
11. Foreign Nationals must produce a “No Objection Certificate” from the Government of India.
12. Candidates having done DNB as their qualifying exam are required to submit evidence of their research experience after obtaining the required qualification and details of the institution it was carried out in.
13. Transfer certificate in original issued by the Principal / Dean.
14. Proof of identity (Passport /Voter ID /Driving License)
15. PAN Card /Form 16

**In addition to the originals two copies of all the above certificates are required at the time of admission.**

Tuition fees of the whole course must be paid as one instalment at the time of registration.

## **STIPEND & ACCOMMODATION**

The medical Post Doctoral Fellowship Courses are conducted in accordance with the regulations of the Academic Committee of the CMC Vellore Association and the training is an “in service” type. Selected candidates will be paid a consolidated stipend as per rules, and provided free partly furnished single accommodation as per availability.

### **SOME FACILITIES AVAILABLE FOR POSTGRADUATE TRAINEES:**

**Medical Records Department:** In clinical areas, special emphasis is given to medical record keeping. There is a well organized Medical Record Library in the institution as well as a departmental record system. Facilities are provided in these areas for trainees to conduct retrospective case studies from records.

**Research activity of each Department:** The Christian Medical College supports an active medical research programme. To broaden this experience, the trainees are encouraged to participate in research activities. A Research Methodology course will be conducted for all newly selected Post Doctoral Fellowship students. Attendance for this is mandatory. Failure to do so will result in the candidates forfeiting the privilege of obtaining research grants from the CMC Research Committee.

**Accommodation:** Partly furnished single accommodation in the hospital premises is provided for all Post Doctoral Fellowship students subject to availability. Candidates are required to vacate their accommodation within 2 weeks of finishing their course. Meals can be obtained from the canteen run by the National Y.W.C.A in the hospital premises, or from one of the many hotels in the vicinity of the hospital. Meals can also be had either from the mess run at the Men Intern’s Quarters or Lady Doctor’s Hostel.

**Recreation:** Facilities for tennis, badminton, basketball, volleyball and table tennis are available

**Staff Student Health Clinic:** The medical needs of the students and staff of the Christian Medical College are met through the clinic provided for this purpose.

**Hepatitis B Vaccination is mandatory for all students.** The selected candidates should contact the Staff Student Health Service within one week of joining the course. The candidates have to pay for Vaccination (3 doses and 1 booster dose). Failure to take the Vaccination will make the candidate ineligible for free immunoglobulin in the event of accidental exposure of Hepatitis-B. If the candidate has already been vaccinated elsewhere the serum antibody titres should be confirmed through the Staff Student Health Service. The candidates have to pay for this test.

### **FEES**

All Candidates should pay the following fees at the time of registration for the course: The fees will be collected for the whole course as one instalment, at the time of registration for admission.

#### **COLLEGE FEE STRUCTURE**

<b>Fee</b>	<b>1Year Course</b>	<b>2 Year Course</b>
College Administrative Fee	5000	6000
College Admission Fee	500	500
Medical Attendance Fee	500	1000
Tuition Fee	500	1000
Alumni Association Life Membership	3000	3000
Library Fee (College)	500	1000
Examination Expenses Fee	5000	7500
One time establishment Fee	7500	15000
<b>Total</b>	<b>22500</b>	<b>35000</b>

***Roughly indicative and subject to change.***

## **ANNEXURE I**

### **List of Bodies and Churches that may certify candidates under the sponsored category**

Code   bodies / Churches

Code   bodies / Churches

- |   |   |
|---|---|
| 1. Andhra Evangelical Lutheran Church #                                 | 32. India Evangelical Lutheran Church                           |
| 2. Arcot Lutheran Church #  | 33. Inter Ashram Fellowship                                     |
| 3. Assemblies of God in North India                                     | 34. Jeypore Evangelical Lutheran Church                         |
| 4. Baptist Church of Mizoram  | 35. Khasi Jaintia Presbyterian Assembly                         |
| 5. Chaldean Syrian Church of the East                                   | 36. Kolhapur Church Council #                                   |
| 6. Christian Assemblies in India  | 37. Malankara Jacobite Syrian Orthodox Church                   |
| 7. Christian Service Society of the Bengal, Orissa & Bihar #            | 38. Malankara Orthodox Syrian Church<br>Catholicate of the East |
| 8. Church of North India, Nagpur Diocese                                | 39. Marathi Mission   |
| 9. Church of North India Synod – The Synodical Board of Health services | 40. Mar Thoma Syrian Church of Malabar                          |
| 10. C.S.I. Coimbatore Diocese   | 41. Mennonite Medical Board of the Mennonite Church in India.   |
| 11. C.S.I. Dornakal Diocese   | 42. Methodist Church in India                                   |
| 12. C.S.I. Kanyakumari Diocese  | 43. Mizo Presbyterian Church Synod                              |
| 13. C.S.I. Karimnagar Diocese #   | 44. North Bank Baptist Christian Association                    |
| 14. C.S.I. Karnataka Diocese Inter Diocesan Medical Board               | 45. Poona Christian Medical Association                         |
| 15. C.S.I. Krishna - Godavari Diocese                                   | 46. The Salvation Army India South Eastern Territory            |
| 16. C.S.I. Madras Diocese   | 47. The Salvation Army India South Western Territory            |
| 17. C.S.I. Madhya Kerala Diocese  | 48. The Salvation Army India Western Territory                  |
| 18. C.S.I. Madurai-Ramnad Diocese                                       | 49. Samavesam of Telugu Baptist Churches #                      |
| 19. C.S.I. Medak Diocese #  | 50. Southern Asia Division of Seventh Day Adventists            |
| 20. C.S.I. North Kerala Diocese   | 51. Tamil Evangelical Lutheran Church                           |
| 21. C.S.I. Rayalaseema Diocese  | 52. U.P. Regional Board of Health Services                      |
| 22. C.S.I. South Kerala Diocese   | 53. The Leprosy Mission   |
| 23. C.S.I. Tiruchy-Tanjore Diocese                                      | 54. Christoffel Blinden Mission                                 |
| 24. C.S.I. Tirunelveli Diocese  | 55. C.S.I. Jaffna Diocese                                       |
| 25. C.S.I. Vellore Diocese  | 56. International Mission Board, Southern Baptist Convention    |
| 26. Council of Baptist Churches in North East India                     | 58. South East Asia Union Mission of SDA Singapore              |
| 27. Council of Christian Hospitals                                      | 59. United Mission to Nepal                                     |
| 28. Eastern Regional Board of Health Services                           | 60. Christian Medical College, Vellore.                         |
| 29. Emmanuel Hospital Association                                       | 63. Value Programme, CMC Ludhiana                               |
| 30. Evangelical Lutheran Church in Madhya Pradesh                       |   |
| 31. Gossner Evangelical Lutheran Church #                               |   |

**# NOT ELIGIBLE TO CERTIFY THIS ACADEMIC YEAR**